

IJETA GUIDELINES FOR AUTHORS OF VISUAL ESSAYS

The *International Journal of Education through Art* is a refereed journal. Referees are chosen for their expertise within the subject area. They are asked to comment on the comprehensibility, originality and scholarly worth of the essay submitted. Thus, all visual essay submissions must be completely blinded. This means that no authors' names or affiliations (including university and/or specific program titles) may appear anywhere within the manuscript, including the body of the essay, opening paragraphs, essay title, figure captions (including photographer/artist identities), header/footer or reference list—while it is under review. For the purposes of blind review, you may either choose to omit any citations that include the authors' names or use code words such as “author XXXX” and “author YYYY.” For institutional affiliations and program names, you may also code or delete them.

What is a visual essay?

Visual essays or image/text-based submissions integrate image and text in a creative way to document, evaluate or reflect on art-based learning activities, events or outcomes. Think of it as an exploration of a topic that conveys ideas and meaning through visual means as well as language. It is important to note that we view visual essays as equal in academic status to traditional text-based articles. Images should not simply illustrate the text or exhibit the authors or students' artistic productions as in a gallery but should constitute an essential component in the articulation of meaning.

The submission may:

- Be entirely visual.
- Include image and text working together to tell the story, with predominance of images over text.
- Include images originating from a range of sources, for example, an image collection that is already available such as a curated collection or an image archive. Images that have been produced specially for the essay; images collected as research data; images collected to report and document an artistic process or event or images selected or produced to reflect on a particular aspect of art education.

The submission is not:

- Lecture notes
- PowerPoint presentations
- Exhibition notes, reviews or catalogues
- Images of the author's artwork or sketchbooks
- An essay with illustrations

If the feature is selected for publication the editorial team will be seeking your input on the design of the feature.

Submission

Visual essays should be original and not be under consideration by any other publication. The online submission should include a Word document with the visual essay title, abstract, keywords, visual essay text/imagery and references in that order. The submission should also include a pdf that demonstrates the authors' preferred layout for the text and imagery.

Title: The recommended length of a title is no more than 12 words.

Abstract: An abstract, or critical introduction, should be between 75 and 150 words in length. It should provide a short, clear concise summary of the topic under discussion and help establish the essay's relevance to art education. Please do not include references in the abstract. Authors may also submit a second abstract in a first language other than English if desired.

Keywords: Up to six keywords, or six two-word phrases, or a combination that yields six entries, that are core to what is being discussed should be included.

Visual Essay Length: The word limit for a visual essay is 1,000 words, including references but excluding the abstract and keywords. Visual essays should be a minimum of two pages and a maximum of ten pages. What is more important than length is the quality of the interaction of image and text to deliver meaning.

Format and Text: Margins should be one inch all round, and pagination should be continuous. Text should be in 12-point Times New Roman font and double spaced throughout the manuscript. Each new paragraph should be indented. Please do not add vertical spaces between paragraphs.

Notes: Notes will appear at the side of appropriate pages, but the numerical sequence runs throughout the visual essay. These should be kept as short as possible and to a minimum, and be identified by a superscript numeral. Please avoid the use of automatic footnoting programmes; simply append the footnotes to the end of the essay.

Language: The Journal uses standard British English. The editor reserves the right to alter usage to this end. Because of the interdisciplinary nature of the readership, jargon should be kept to a minimum. Oxford commas should not be used. Foreign words and sentences inserted in the text should be italicised.

Quotations: Paragraph quotations must be indented with an additional one-line space above and below and without quotes. Shorter quotations that are integrated into paragraph text should be enclosed in single quotation marks, not double quotation marks.

Visual Materials: Images may be submitted in colour. The Journal is published online and therefore full colour will be available. Please embed images in **LOW RESOLUTION** format in the Word file, but separate **HIGH RESOLUTION** files will be required if the article is accepted for publication. If visual essays are selected for publication, contributors will be asked to provide images to the editor in JPEG or TIFF format (300 dpi, minimum 4" x 6").

Captions: All visual materials should be accompanied by a caption, which should include the figure number and the acknowledgement to the holder of the copyright. As much information as is available should be provided. Correct use of 'Courtesy of' or © is the responsibility of the author. Here are some examples of the most likely forms:

Artwork

Figure 1: Artist, Title of Artwork, Year. Medium. Dimensions. Location. Copyright holder information.

For example:

Figure 1: Leonardo da Vinci, Mona Lisa, 1503. Oil on canvas. Courtesy of The Louvre, Paris.

Figure 1: Gran Fury, Women Don't Get AIDS, 1991. Ink on acetate. 47" x 70" © Gran Fury.

Book/journal/newspaper illustration

Figure 1: Artist, Title of Illustration/description of image, illustration for Publication Title (Author Year: Page). Copyright holder information.

For example:

Figure 1: John Minton, Landscape near Ajaccio, woodcut, illustration for Time Was Away

(Ross 1948: 75). Courtesy of Alan Ross and John Lehmann Ltd.

Film still

Figure 1: Description of image (Actor Name if available), Director (dir.), Film, Year. Country. Copyright holder information.

For example:

Figure 1: Sugar Kane Kowalczyk (Marilyn Monroe) plays the ukulele, Billy Wilder (dir.), *Some Like It Hot*, 1959. USA © Ashton Productions.

Copyright: Copyright clearance should be indicated and is always the responsibility of the contributor. The source has to be indicated beneath the text. When they are on a separate sheet or file, indication must be given as to where they should be placed in the text. The author has responsibility to ensure that the proper permissions/model for visual image releases are obtained.

References: A reference list is essential but references should be kept to a practical minimum.

We prefer a version of the use of author - date style references embedded in the main text in the following format (Harper 1999: 27), and a single reference at the end of the visual essay rather than giving bibliographical references as side notes. Here are some examples of the most likely forms:

In text citations

(Surname Year: Page [or n.pag.])

For example: (Harper 1999: 27) (Anon. 2012; Rainer 1965, 1968)

Use 'et al.' for three or more authors.

For example: (Benjamin et al. 2005)

Reference list

Books with a single author

Surname, Name (Year), *Title*, City: Publisher.

For example:

Auslander, Philip (2007), *Theory for Performance Studies*, Abingdon: Routledge.

Carey, John (2012), *The Intellectuals and the Masses: Pride and Prejudice Among the Literary Intelligentsia 1880–1939*, London: Faber & Faber.

Chapters in edited books:

Surname, Name (Year), 'Title of chapter/article', in Initial. Surname (ed.)/(eds), *Title*, City: Publisher, page range.

For example:

Derrida, Jacques ([1999] 2002), 'The university without condition', in P. Kamuf (ed.), *Without Alibi*, Stanford: Stanford University Press, pp. 202–37.

Flieger, Verlyn (2011), 'Sometimes one word is worth a thousand pictures', in J. M. Bogstad and P. E. Kaveny (eds), *Picturing Tolkien: Essays on Peter Jackson's The Lord of the Rings Film Trilogy*, London: McFarland and Co, pp. 46–52.

Print journal articles

Surname, Name (Year), 'Title of article', *Journal Title*, volume: issue, page range.

For example:

Overdiek, Anja (2016), 'Fashion designers and their business partners: Juggling creativity and commerce', *International Journal of Fashion Studies*, 4:1, pp. 27–46.

Multiple cities of publication:

O'Donoghue, Tom (2017), *Understanding Contemporary Education: Key Themes and Issues*, London and New York: Routledge.

Multiple works by the same author:

Surname, Name (Year a), *Title*, City: Publisher.

_____(Year b), *Title*, City: Publisher.

For example:

Žižek, Slavoj (2006a), *How to Read Lacan*, London: Granta Books.

_____(2006b), *Interrogating the Real*, New York: Continuum.

_____(ed.) (2011), *Hegel and the Infinite: Religion, Politics and Dialectic*, New York: Columbia University Press.

Žižek, Slavoj and Daly, Glyn (2004), *Conversations with Žižek*, Cambridge: Polity.

Website references: It is crucial to treat websites as publishers of material and not as authors of the material (except for the occasions where they are the author, of course). Website references are like other references. There is no need to decipher any place of publication or a specific publisher, but the reference must have an author, and the author must be referenced Harvard-style within the text. If it is a website news article with no by-line, the day/month/ year of its initial publication must be given, and the website becomes the author. If the website is the 'home site' of an organization publishing its own material without a by-line, the organization should appear as the author. Unlike paper references, however, web pages can change so there needs to be a date of access as well as the full web reference. In the list of references at the end of your visual essay, the item should read something like this:

Cabrera, Donald (2000), 'Les idées sont vivantes et la vie est politique', <http://www.peripheries.net/g-cabr.html>. Accessed 14 December 2000.

For detailed guidelines on the Intellect house style, including bibliographic referencing, please refer to the publisher's guidelines, available at <https://www.intellectbooks.com/journal-editors-and-contributors#style-guide>

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